

Workplan – Sample  
FY 2005-2006

Workplan			
<b>GOAL:</b> Reduce teen and unintended pregnancies.			
<b>Objective Number: 1</b>	<b>Activities/Tasks Needed to Complete This Objective</b>		
<b>Strategy:</b> 1. Prevention Education.	Steps needed to complete objective	When	Staff Assigned
<b>Sub-Strategy:</b> 1A. Comprehensive Sexuality Education.	1. Present and distribute finalized Workplan to Project partners/collaborative and subcontractors.	August, 2005	Program Coordinator, Collaborative/XYZ, Inc.
<b>Population served in this strategy annually:</b> <input type="checkbox"/> Females <input type="checkbox"/> Males <input checked="" type="checkbox"/> Both	2. Contact High School and Middle School principals and staff to set date for program presentation. Develop 30-minute presentation.	August, 2005	Program Coordinator
<b># Ages served by this strategy:</b>	3. Conduct presentation and receive approval of program with appropriate education official.	August, 2005	Program Coordinator
11 and younger	4. Receive approval for program & evaluation tool(s) from teachers and School Boards.	August, 2005	Program Coordinator, Collaborative/XYZ, Inc.
125 12 – 14	5. Distribute "Positive Parental Consent" forms to parents/caretakers.	August – December, 2005	Program Coordinator
175 15 – 19	6. Schedule classes with principals and teachers grades 6 through 11.	August – December, 2005	Program Coordinator, Collaborative/XYZ, Inc.
20 – 24	7. Schedule and conduct second post surveys as required by the State.	August – December, 2005	Program Coordinator and Staff
25 and older	8. Implement the Prevention Education using "Reducing the Risk" curriculum. Topics include, but are not limited to: a) Human Development and Sexuality b) Sexually Transmitted Disease c) Birth Control Methods d) Decision Making e) Relationships f) Communication g) Responsible Parenthood h) California Laws	August – June, 2005-06	
<b># Ethnic group(s) served:</b>			
15 American Indian			
40 Asian			
75 Black /African American			
90 Latino/Hispanic			
65 White			
15 Multiracial/Ethnic			
Other			
Unknown			
<b>Strategy will reach a minimum of:</b>			
300 Number of participants			
16 Number of sessions/presentations/meetings/activities			
50 Length in minutes			
<b>Is curriculum used?</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<b>Sites of Service</b>		
<b>Title:</b> Reducing the Risk	1. Hoover H.S., City of Commerce	6.	
<b>Strategy part of Statewide Evaluation?</b>	2. MLK, Monterey Park	7.	
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	3.	8.	
	4.	9.	
	5.	10.	
<b>Outcomes to be achieved by the Objective</b>			
As measured by local pre and post-tests (on participants completing at least 10 sessions):			
1. 20% increase in STI/HIV knowledge by at least 180 participants.			
2. 20% increase in number of participants who are able to use at least 6 out of 10 refusal/delaying skills.			
3. At least 90% of participants will be able to demonstrate the "self talk" method to avoid sex or unprotected sex.			